

Minutes of the Meeting of
Riccall Parish Council
of 9 December 2019
from 7.30p.m. at
the Regen Centre

(Public participation commences at 7.15pm, when members of the public can raise questions within the remit of the Council)

Attending: Cllrs Keen (Chairman), Adamson, Dawson, Morton, Nuttall, Owens, Rimmer, Tatterton and Sharp.

County Cllr Musgrave.

Glenda Brown - Admin Assistant, Sandra Botham - Clerk and RFO.

1 Apologies and Declarations of Interest

Apologies for absence were accepted for Cllr Marston and District Cllr Duggan. There were no declarations of interest in items on the agenda.

2 Minutes of the meeting of Riccall Parish Council held on the 18 November 2019, Private Session minutes 18 November 2019 and the Budget Meeting held on 25 November 2019.

The above minutes were accepted as a true record and adopted.

3 Report of progress and updates since the last meeting

County Cllr Musgrave reported that the original traffic study of the A19 at Riccall south junction had been followed up with another survey and the results are due shortly. The initial results indicated a higher percentage of HGV's than expected by NYCC. In addition, SDC are to carry out further surveys in conjunction with NYCC, in relation to the New Local Plan. Cllr Musgrave noted that limited funds are still available in his Locality Budget.

Cllr Musgrave left the meeting.

Reports from the NY police website for October had been circulated prior to the meeting.

The Clerk gave an update on action taken and developments since the last meeting:

- Five faulty streetlights have been reported, including ones reported in the Scout's survey. It was noted that the NYCC on-line reporting system does not have The Meadows mapped, so residents should be referred to the PC to report.
- Streetlight 59 on Back Lane has failed and is deemed unrepairable- the cost is £295 for a replacement for a LED light.
- Grit bins levels have been topped up.
- The Annual Tree survey has been completed. The report has not yet been received.
- NYCC Traffic Team will repair the vandalised bus stop, opposite the park, when they have a team in the area.
- SDC replaced the lock for the park bin.

- A resident from Nova Scotia Way raised concern regarding surface water flooding from Back Lane. After heavy rain, the drains overflow and backwash flows into Nova Scotia Way. The resident was concerned about securing any help and sandbags if this was severe- the Community Resilience Group were contacted and agreed to follow this up.
- Selby Housing Trust have reimbursed the cost of connecting the streetlights on Jubilee Court.
- RLC are to consider planting areas for the Tree Charter consultation – the next deadline is March 2020.
- National Powergrid were contacted on 26 November following a power cut affecting the village- It was due to a high voltage fault & it affected 1600 customers with 600 reconnected after a short time, others were reconnected later in the morning. The contact number for power cuts will be featured in the next Beacon.
- The Carol sheets have been printed for the Christmas Eve event. The cost was £34 for 200. Cllr Keen has offered to help with the sheets being laminated. This was suggested as a cost-effective way to keep the sheets from year to year and save on reprints.
- As mentioned in the budget meeting, the increase to the insurance policy to add the festive lights will be £12.64, inc tax ,when the renewal takes place. (If cover was required on a temporary basis then the charge would be £25.00 inclusive of Insurance Premium Tax.)
- The cycle rack base contractor has been chased up- see item 5c.
- There have been no further enquiries regarding the vacancy for a councillor.
- Next year's RPC Meeting dates have been booked and hard copies circulated to members.
- The RPC office will not be open Mon 23rd December- Clerk on leave and Regen Centre closed 24 Dec until 2 Jan (Clerks day off). Back in on Friday 3 January.
- It's been busy in the office due to the three consecutive meetings and also a quick turn around for minutes checking- thanks to the editorial group.

4 Matters from Public Participation

There were no matters to report.

5 Correspondence

5 (a) Correspondence requiring decisions:

YLCA consultation: Strengthening Police powers to tackle unauthorised encampments (circulated). *Members can complete this on-line survey.*

Selby Local Plan – draft Statement of Community Involvement – November 2019 (circulated). *The Clerk will register as a contact for further information, if necessary.*

5 (b) Correspondence for information only:

NALC Legal Topic Note 22: Disciplinary and Grievance Arrangements-updates and revised templates(circulated). *Noted.*

Free support for older Veterans. *Noted.*

5 (c) Late Correspondence –to note only

Notification from NYCC of the final Acceptance of Vehicular Crossing at Selby Road, Riccall for the brick village sign- work has been satisfactorily completed.

North Yorkshire Fire and Rescue- new Group Manager Andy Blades offers to visit the PC.

Letter from Jacqui's Garden Services- re delay for cycle base construction. Members understood the reasons for the delay.

6 Accounts

Payments for December 2019 were approved.

The Clerk gave an update on the budget position and bank reconciliation.

It was noted that the CIL Statement for 2018/19 has been completed and submitted to SDC as requested.

A short break was taken for the cheques signing.

7 Reports and Consultation

Cllr Adamson offered to attend the Sportsfield Association meetings in place of Cllr Keen.

8 Planning

8(a) Planning applications granted by Selby DC – late Decision Notice

Permission has been granted for 2019/1097/HPA: Proposed erection of two storey and single storey side and rear extension- 12 Northfield Lane, Riccall.

8 (b) To consider the following planning applications:

SDC has issued a provisional TPO in Riccall (TPO 6/2019), located at Rose Cottage, Church Street and are giving the PC the opportunity to comment on this. Lead Cllrs Morton and Rimmer reported from a site meeting and members discussed the issues. Members agreed that there was no objection to the TPO being applied and it would wish to comment on any future applications regarding the TPO.

8(c) Other planning matters

9 Recreational / H & S update

Cllr Nuttall gave the H & S report for November noting Gavin Wright has completed the work required.

The Clerk had no further comments to add.

Discussion took place regarding the condition of the timber equipment and the Clerk is to contact the contractor who carried out the previous inspection, to request a follow-up inspection and report on the current condition.

Further quotes had been sought for an external company to carry out quarterly inspections of play equipment. Members considered the quotes.

It was RESOLVED to accept the quote of £40 per quarterly inspection from HAGGS.

The Annual Inspection will be continue to be carried out by an independent inspector. Cllr Nuttall offered to accompany the initial inspection.

10 Events Procedure

Discussion took place regarding the revised draft Events Procedure. The Clerk noted that the original idea had been for a simple guidance document to assist office staff. It was noted that the registration document for the Village Green should specify the uses allowed and that this should be used to formulate the guidance. This will be taken to the January meeting.

11 Land at A19 junction

Members considered maintenance of the land and trees currently managed by NYCC.

It was RESOLVED to apply for the free licence offered by NYCC.

The licence will give the PC responsibility for the maintenance of the current trees (the grass is already maintained by the PC contractor) and also allow for any future planting schemes.

The Clerk noted that this additional area would mean an increase in the Annual Tree Inspection of £90.

12 Container on Jubilee sports-field

Minutes from December 2018, item 12, clarified that ‘The meeting noted that the current container would in future be used for council and Resilience Group storage’.

It was noted that the Parish Council will require another key, for the spare set kept by the Chairman. The insurance for the container will be checked by the Clerk and the Community Resilience Group. The Clerk noted that the container was not currently listed on the Insured Assets.

13 V E Day Events

Cllr Keen reported on the national arrangements for the anniversary, and the events planned by the Carnival Committee. Members agreed that Cllr Keen lead on this and he will report back at the February meeting. Members also noted possible funding by the PC may be available. A ‘save the date’ item will be placed in the next Riccall Beacon.

14 Minor Items for the next agenda

Cllr Adamson noted that the 20th Anniversary of the Regen Centre will take place in 2020 and requested that a newsletter to residents be distributed with the next Riccall Beacon if the timing coincides, which members agreed to.

The car park for the park will be an agenda item at the January meeting, providing further information is available. Cllr Sharp is seeking quotes.

Cllr Morton noted that the Community Resilience Group are to update the Emergency Plan following changes to members and will share the document with the PC. He also requested confirmation if the meeting room hire cost, currently met by the PC, could continue for the group. Members agreed that this can continue, and it was confirmed that the meetings are now to be held two-monthly. Dates for the meetings will be supplied to the Clerk.

15 Staff matters/private session

There were no Staff Matters.

*The Chairman thanked those present and closed the meeting at 9.50p.m.
He wished members a Happy Christmas and a Prosperous New Year.*